



Coronavirus

Safety Plan and Policy

Langley Flying School (LFS) is gradually resuming some training operations on **May 19th, 2020**, following interruptions related to coronavirus (**COVID-19**). As per WorkSafeBC and Provincial Health Recommendations, LFS has developed the following *COVID-19 Safety Plan and Policy*. This tool will guide you through the policy, procedures, and recommendations that we have in place to reduce the risk of transmission.

It also includes a **self-declaration** you must complete prior to entering the premises - this applies to all staff, students, and stakeholders.

Please note, you are encouraged to go above these recommended measures and exercise all due diligence to keep yourself safe and informed regarding the COVID-19 pandemic.

The **maximum occupancy limit** for the facility (110 - 5385 216 Street Langley BC) is now set to a maximum of **40** individuals. Furthermore, there is a spreadsheet at the entrance used to track daily occupancy - as well as the completion of the daily COVID-19 self-declaration.

Should you be feeling unwell, or have contact with anyone who is ill please contact the Chief Flight Instructor at cfi@langleyflyingschool.com or via telephone 1-877-532-6461.

The Provincial Health Officer and the BC CDC have issued the following guidance around self-isolation:

1. Anyone who has had **symptoms** of COVID-19 in the last 10 days must self-isolate at home; symptoms include **fever, chills, new or worsening cough, shortness of breath, sore throat** and new **muscle aches** or **headache**.
2. Anyone under the direction of the Provincial Health Officer to **self-isolate** must follow those instructions.
3. Anyone who has arrived from outside of Canada, or who is a contact of a confirmed COVID-19 case, to self-isolate for 14 days and monitor for symptoms.

With that in mind these procedures must be strictly followed:

1. Protecting yourself and others:
 - i. The best thing you can do to prevent spreading COVID-19 is to **wash your hands** frequently with warm water and soap for at least 20 seconds. This must be done immediately upon entering the building, as well as before and after breaks.
 - ii. Use a hand sanitizer frequently, especially after touching shared surfaces and items such as door handles, microwaves, and coffee machines etc.
 - iii. Handshakes, hugs, or other unnecessary forms of **physical contact** are strongly discouraged.
 - iv. You are encouraged to wear gloves, and a non-medical face mask or face covering at all times. However, LFS only mandates the **use of a non-medical mask or face covering** when unable to maintain a minimum physical distance of 2 metres (6 feet) between yourself and others, as well as

when in the aircraft.

2. Maintaining physical distance:

i. Maintain at least 2 **metres (7 feet)** between yourself and others whenever possible.

3. Cleaning and Hygiene:

i. Use disinfecting wipes to **clean** any shared areas that you intend to use prior to first use, such as, tables, keyboards, aircraft keys, aircraft door handles, control column and knobs, seatbelt buckles, towbars etc.

Name

Email

example@example.com

Phone Number

Area Code Phone Number

Country/Location when filling out this form.

Current Home Address

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Have you been exposed to coronavirus (COVID-19) in the last 14 days?

Yes

No

If Yes, please specify details of the places visited in the last 14 days.

Have you been in close contact with a suspected or confirmed case of coronavirus (COVID-19)?

Yes

No

If Yes, please specify:

Do you disagree with any of the recommended procedures to help reduce the risk of transmitting coronavirus (COVID-19)?

Yes

No

If Yes, please provide details of your disagreement:

Are you currently experiencing any illness or any of the following symptoms (cough, shortness of breath, fever)?

Yes

No

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